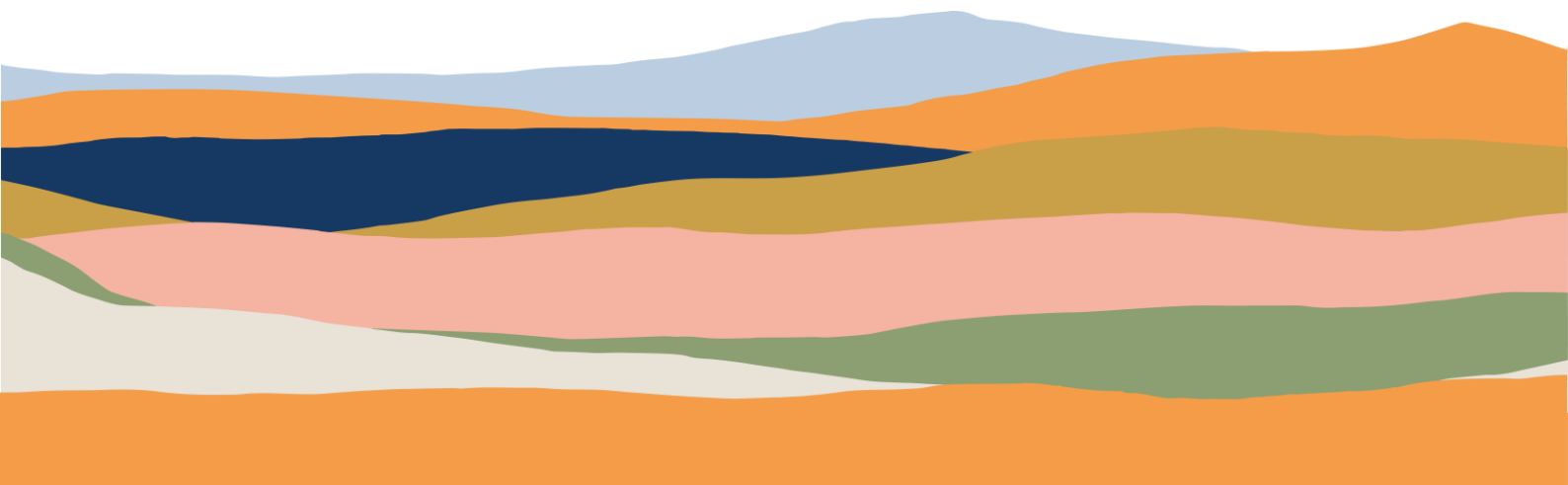


# **Global Migration Studies. Papers of the Centre for Global Migration Studies at the University of Göttingen**

**Information for authors**



## Inhalt

<b>About <i>Global Migration Studies</i></b> .....	<b>2</b>
Aim & Scope .....	2
Mission Statement .....	2
Open Access .....	3
Peer Review .....	3
Publication Formats.....	5
Working papers .....	5
Special issues .....	5
Book reviews/Conference reports .....	6
Teaching materials .....	6
Interviews .....	6
Opinion statements.....	7
<b>Submission Guidelines</b> .....	<b>8</b>
Submitting your manuscript.....	8
Stylesheet .....	8
Title Page .....	8
About the author(s).....	8
Title.....	8
Abstract .....	8
Text.....	9
Notes .....	9
References.....	10
Tables and Figures.....	10
<b>Organizational Structure</b> .....	<b>12</b>
Editorial Board.....	12
Advisory Board .....	12
Contact .....	12

## About *Global Migration Studies*

### Aim & Scope

*Global Migration Studies* is run by the Centre for Global Migration Studies (CeMig) at the University of Göttingen. The papers provide a platform for migration research from various disciplinary standpoints that take a transnational and global perspective. It includes the publication of working papers, special issues, primary research data, opinion statements, teaching material, interviews, book reviews, and conference reports. The editorial board is open to consider all sorts of media (videos, podcasts, etc.), which might complement the written material or serve as a stand-alone contribution. The papers ensure the initial dissemination of cutting-edge migration research and of contributions from migrants, activists, politicians, policy makers, and other relevant stakeholders. It addresses an international audience interested in the transregional comparison of the social, political, and economic aspects of migration in the origin, transit, and destination countries. The papers target a broad range of categorizations of migration – including labor migration, educational migration, marriage migration, forced migration, or climate-induced migration, and so forth. The main disciplines targeted are humanities, law, social sciences, agricultural sciences, business and economics, theology, and related fields of study. Scientific contributions that are literature-based, theoretical/ conceptual, and/or based on qualitative or quantitative-empirical data are welcome for submission. While working papers, special issues, and research data will undergo a double-blind peer review, all other contributions will be checked for consistency with the aim, scope, and mission statement of *Global Migration Studies*.

### Mission Statement

It is the mission of *Global Migration Studies* to provide high-quality scientific insights and open-minded viewpoints on the dynamics of migration worldwide to a broad readership. Therefore, submissions must comply with the following requirements:

1. **Originality:** The publication contains novel empirical, theoretical, or methodological insights or novel viewpoints.
  - a. The submitted material has neither been published before nor is it currently under review for another working paper series.
  - b. The submission of material allows for its further submission and final publication in peer-reviewed journals, compendia, books, etc.
2. **Quality of content and methodology:** Authors must ensure that arguments, facts, and figures are presented correctly. The chosen theories and methods fit the research objectives and are applied correctly.
3. **Ethics:** The publication is in line with good academic practice and free of any discriminatory content.
4. **Structure and storyline:** The submitted material is well-structured in the sense that readers can clearly follow the logic of the arguments presented. The line of argumentation is stringent and clear. Figures and tables are well embedded in the text. Title, abstract, and keywords fit publication content.
5. **Language and formalities:** The publication is formatted in accordance with the submission guidelines of *Global Migration Studies* and written in English or German.

6. **Media:** The above-mentioned criteria also apply accordingly to non-textual contributions. Audio and video submissions should be of good sound and image quality and should be submitted in an already edited format.

### Open Access

All publications of *Global Migration Studies* conform to open access licensing under the CC BY-SA License.<sup>1</sup> Each contribution will be registered with a DOI identifier. One DOI identifier will be given to special issues as a whole (not to each individual contribution).

*Global Migration Studies* may be cited without seeking prior permission from the author. All contributions to the papers may be downloaded by individuals, for their own use, subject to ordinary rules governing fair use of professional scholarship.

Publishing a paper in *Global Migration Studies* does not preclude simultaneous or subsequent publication elsewhere. We recommend that you openly indicate your open access publication with *Global Migration Studies* when applying to publish your contribution in a revised version elsewhere. We would be grateful if you could give credit to *Global Migration Studies* by mentioning the original publication in a footnote when republishing your work elsewhere. Once published in *Global Migration Studies*, the publications cannot be withdrawn.

### Peer Review

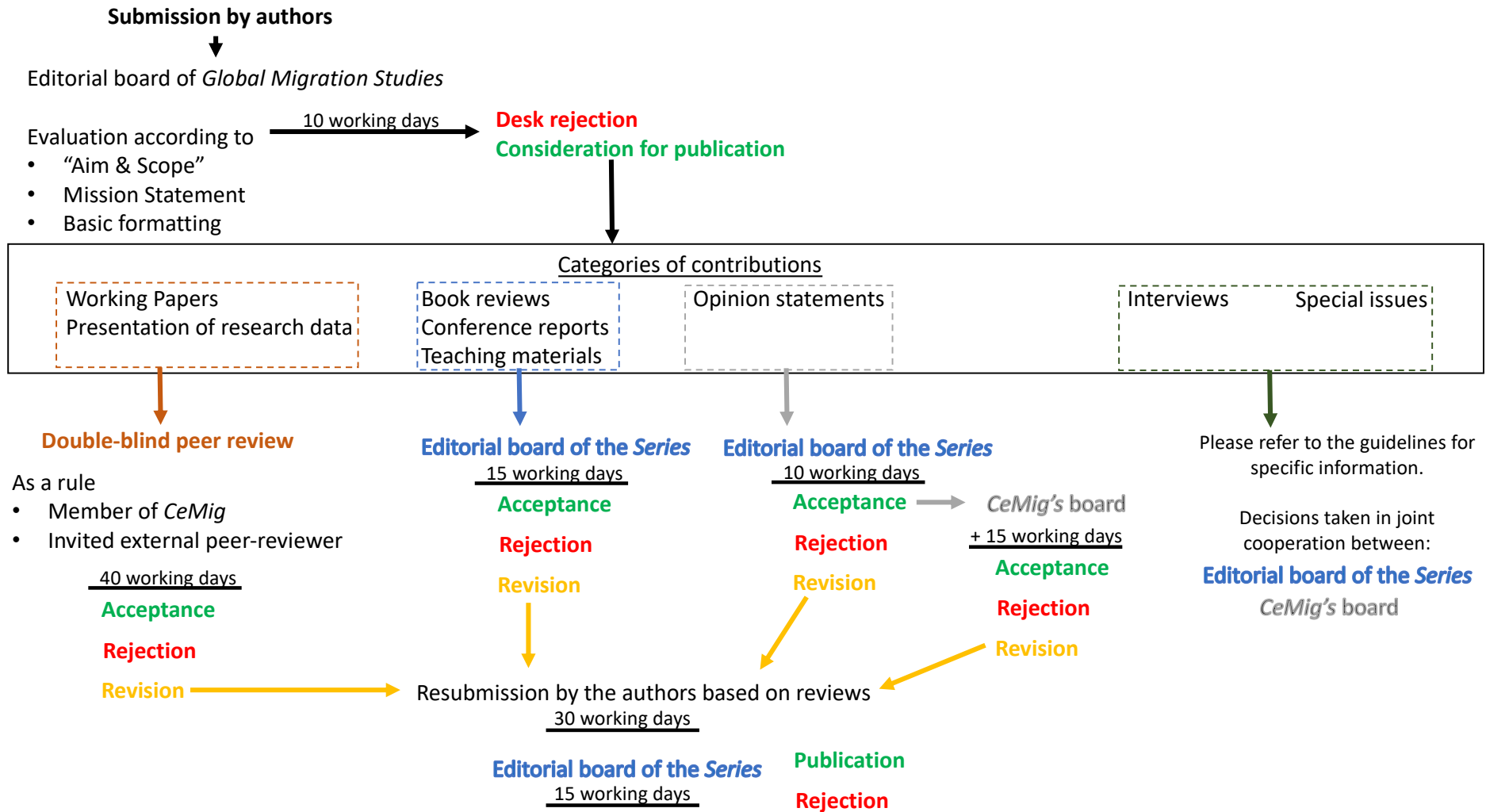
The **working papers, special issues, and presentations of research data** submitted to *Global Migration Studies* will undergo a peer-review process (see figure below for details). **Book reviews, conference reports, teaching materials, and interviews** will undergo an evaluation by the editorial board of *Global Migration Studies* upon agreement about the conformity of this material to the “Aim & Scope” and the “Mission Statement” of *Global Migration Studies*. **Opinion statements** will be forwarded to the Advisory Board (corresponding to the board of the *Centre for Global Migration Studies* at the University of Göttingen), which will decide on its adequacy for publication at *Global Migration Studies*.

The content of all contributions is the sole responsibility of individual authors. The views and opinions expressed in all kind of contributions are those of the authors and do not necessarily represent the views or opinions of neither the editorial board of *Global Migration Studies* nor those of the *Centre for Global Migration Studies* at the University of Göttingen. Readers’ comments on contributions or questions about content should be sent directly to the corresponding author.

---

<sup>1</sup> For more information on open content and the creative commons licensing scheme see: [https://irights.info/wp-content/uploads/2014/11/Open\\_Content\\_A\\_Practical\\_Guide\\_to\\_Using\\_Open\\_Content\\_Licences\\_web.pdf](https://irights.info/wp-content/uploads/2014/11/Open_Content_A_Practical_Guide_to_Using_Open_Content_Licences_web.pdf).

**Overview of the peer-review process:**



## Publication Formats

*Global Migration Studies* includes different publication formats. When submitting your material, please state clearly the category that best fits your proposed contribution.

### **Working papers**

Definition: Working papers are preliminary, but complete, versions of academic articles and/or book chapters.

Under the label of “working papers”, *Global Migration Studies* accepts: (i) theoretical/conceptual or empirical papers, (ii) case studies, and (iii) literature reviews that give an (all-encompassing) overview of the state of the art without presenting your own research. All Working papers undergo a double-blind peer review process.

Content/Structure: Working papers should include a title, an abstract (max. 200 words), keywords, three JEL-Categories (in case of economic papers), an introduction, background, (materials and) methods, results, discussion, conclusion and implications, acknowledgements, references, and an appendix (non-mandatory).

Word count: The word count of working papers ranges from a minimum of 5,000 to a maximum of 10,000 words, excluding bibliography and tables/figures but including footnotes and complementary information on figures and/or tables.

### **Special issues**

Definition: Special issues are collections of contributions around a specific theme from a group of authors. Such issues can also represent a selection of contributions to events (co-)organized or associated with CeMig (*e.g.* papers and proceedings of conferences and/or workshops).

All special issues undergo a double-blind peer review process. The guest editors (*i.e.* editors of the special issue) are responsible for organizing the review process. The editorial board makes the final decision about the publication.

Content/ Structure: Special issues should include a title and an introduction to the volume. The individual contributions should include a title, an abstract (max. 200 words), keywords, JEL-Category (in case of economic papers), an introduction, background, (materials and) methods, results, discussion, conclusion and implications, acknowledgements, references and an appendix (non-mandatory).

Word count: The word count of each contribution ranges from a minimum of 5,000 to a maximum of 10,000 words, excluding bibliography and tables/figures but including footnotes and complementary information on figures and/or tables.

## Presentation of research data

**Definition:** The publication of research data represents: (i) a description of primary datasets (ii) the methodology and presentation of secondary datasets that have the novelty of having been harmonized or worked on by the authors, (iii) briefs or field reports, (iv) fieldnotes based on ethnographic participant observation, and (v) archival research. All presentations of research data undergo a double-blind peer review process.

**Content/ Structure:** The publication of research data should include all relevant aspects of case description, sampling strategies (if applicable), data collection (if applicable), data structure and processing, acknowledgments, and references.

**Word count:** The word count of research data is up to a maximum of 5,000 words, excluding bibliography but including tables/figures and footnotes and complementary information on figures and/or tables.

## **Book reviews/Conference reports**

**Definition:** Book reviews offer a critical perspective on newly published books or essential readings in migration studies. Conference reports summarize the outline and main findings of conferences. *Global Migration Studies'* editorial board decides on the publication based on consistency with the aim, scope, and mission statement of *Global Migration Studies*.

**Word count:** The word count of book reviews and conference reports ranges from a minimum of 3,000 to a maximum of 5,000 words, excluding potentially required bibliography. Book reviews should not include footnotes or complementary material, such as figures and/or tables.

## **Teaching materials**

With the aim of promoting a platform for high-quality debates on migration, *Global Migration Studies* also gives the opportunity to academic personnel to make teaching materials available. These may include: (i) teaching manuscripts, (ii) presentations, and (iii) general learning material, such as syllabi and reading-lists for undergraduate and graduate students. The *Global Migration Studies'* editorial board decides on the publication based on consistency with the aim, scope, and mission statement of *Global Migration Studies*.

## **Interviews**

Interviews may include conversations between members of CeMig and guests, as well as workshop meetings and discussions ("*Werkstattgespräche*") among the members of CeMig on current research projects or policy debates. In principle, the editorial board of *Global Migration Studies* or members of CeMig involving *Global Migration Studies'* Advisory Board will organize this specific material.

## **Opinion statements**

Definition: Opinion statements include: (i) policy briefs; (ii) perspectives and statements from practitioners, politicians, and/or policymakers; and (iii) essays and commentaries. This material is not double-blind peer reviewed. *Global Migration Studies'* Advisory Board (corresponding to the board of the *Centre for Global Migration Studies* at the University of Göttingen) decides on the publication based on consistency with the aim, scope and mission statement of *Global Migration Studies*.

Content/Structure: Opinion statements should include an abstract (max. 200 words), introduction and motivation, the presentation and discussion of main arguments, succinct and clear recommendations embedding the discussion, a conclusion, references, and information on the organization the author belongs to.

Word count: The word count of Opinion Statements ranges from a minimum of 3,000 to a maximum of 5,000 words, excluding potentially required bibliography and tables/figures but including footnotes and complementary information on figures and/or tables.



## Submission Guidelines

### Submitting your manuscript

Please ensure that the content of your manuscript is in line with the “Aim & Scope” and “Mission Statement” of *Global Migration Studies*. Please also format your document according to the stylesheet below.

Send your final manuscript to [cemig-publications@uni-goettingen.de](mailto:cemig-publications@uni-goettingen.de), including the specific category of your submission (working paper, opinion statement etc.) in the “subject” field.

We thank you very much for your submission and interest in *Global Migration Studies*.

### Stylesheet

#### Title Page

- The review process of **working papers, special issues, and presentations of research data** is double-blind to ensure an impartial evaluation. Thus, the authors’ name and any identifying information should appear only on the title page of the manuscript which has to be submitted **in a separate file**. Do not include any identifying information in the abstract or manuscript. Please do not include the author(s) name in the filename of the manuscript.
- The title page must contain: (i) the title of the manuscript; (ii) the complete names and institutional affiliations of all authors as they want them printed in the published papers; (iii) the complete addresses, phone numbers, and emails of all authors; and (iii) a note of who is the corresponding author.

#### About the author(s)

A short biography with information about the author(s) (maximum 150 words each) is required. Please indicate the author’s academic and/or praxis-oriented career that might be of relevance for the submission and send these short biographies **in a separate file**.

#### Title

The manuscript file should at first present again the title, which concisely reflects the paper’s content in no more than 25 words.

#### Abstract

An abstract in English must be provided. Manuscripts written in the German language have to include an abstract in both languages. Abstracts are limited to 200 words, be presented in the manuscript-document after the title but ahead of the body text. The abstract must concisely present the main arguments of the paper and its main contribution.

## **Text**

- *Global Migration Studies* uses American English. The journal follows the Oxford English Dictionary. It is essential that all submissions conform to acceptable standards of English style and usage.
- The text will undergo only superficial copy-editing. Authors are responsible for all errors contained in the published text.
- Please use word processor MS Word or a similar program; Times New Roman and 11 pt font for text; 9 pt font for tables/figures; a line spacing of 1.5-spaced; and paragraphs with standard format template.
- All pages must have consecutive page numbering. Do not use any other header or footer.
- The headings of sections and subsections should be clearly displayed. Do not underline or use bold lettering at the headings. Main headings should be centred on the page in capital letters; subheads should be centred with only the first letter of the first word capitalized. If possible, please avoid a third-level heading; if it is nonetheless required, it should be aligned flush left with only the first letter of the first word capitalized.
- A recurring acronym/abbreviation should be written in full the first time it is used in the text, followed by the relevant acronym in parentheses (*e.g.* World Health Organization (WHO)). Thereafter, it suffices to use only the acronym/abbreviation.
- Double quotation marks “-” should be used for all quotations, except quotations within quotations, which are presented in single quotation marks. *E.g.* “When I said ‘immediately’, I meant ‘before the end of the week’, explained the spokesperson.” If a quotation is longer than five lines, please use a single indented block, without quotation marks. Please do not italicize a quotation.
- Numbers: In the case of large numbers, please use a point as separator between thousands in German texts (*e.g.* 100.000) and a comma in English texts (*e.g.* 100,000).
- Mathematical formulae and symbols are to be executed in the font “Symbol” and using the formula editor (font size on the basis of 11 pt) (MS-Word) and should not exceed a width of 7.0 cm. Please number the formulae consecutively on the right-hand side.
- If you use a foreign word that is not customary in English or German, please give a translation after the first use and italicize it throughout the text.

## **Notes**

Notes in the text should be numbered seriatim and be confined to points of explanation or information deemed inappropriate for inclusion in the main text. A list of notes should appear at the end of the main text and not on pages within the text. Notes are generally discouraged and should be kept to a minimum. Never use notes to cite materials.

## **References**

*Global Migration Studies* uses the Harvard citation system. For further instructions see <https://www.mendeley.com/guides/harvard-citation-guide>.

- Scientific publications in *Global Migration Studies* must strictly comply with the rules of good scientific practices according to the German Research Foundation (Deutsche Forschungsgemeinschaft – DFG): <http://doi.org/10.1002/9783527679188.oth1>.
- All references to any source or bibliographical material (including monographs, articles, reports, etc.) should be inserted at the appropriate place in the text, preferably at the end of a sentence.
- The references mandatorily include the authorship and year of publication. The inclusion of a page number is mandatory when a specific argument and/or fact is being referred to.
- For multiple authorship, please provide all names when the reference first appears in the text; if the reference includes three authors or more, subsequent references should mention the first author followed by *et al.*
- For institutional authorship, provide minimum identification following the rule of acronyms/abbreviations mentioned above.
- If there are several references to the same author and year, they should be distinguished by the letters a, b, c, etc., as in 2000a, 2000b, 2000c in both the text and the list of references at the end of the text.
- All references listed in the reference section at the end of the manuscript must be cited in the text, and all references listed in the text must be included in the reference section. In the reference list, please mention the name of all authors of a publication.
- The reference list should be headed “References.” All items should be listed alphabetically by authors first surname and by year of publication. Use italics for the titles of books and journals. Examples are:

Faist, T. (2000). *Volume and Dynamics of International Migration*. Oxford University Press, Oxford.

Glick-Schiller, N., Linda Basch and Cristina Szanton Blanc (1995). “From immigration to transnational migration: theorizing transnational migration”. *Anthropological Quarterly*, 68(1): 48-63.

## **Tables and Figures**

- Tables and figures should be submitted at the end of the text with each table and figure on a separate page.
- Tables and figures should be kept to a minimum.
- Tables and figures should be numbered consecutively in the order in which they are cited. Each table and figure must be cited in the text. Insert a line indicating where the table or figure should be placed in the text. In the layout, tables and figures will be placed as close as possible to their first citation in the text.
- Each table and figure should have a self-contained title and a footnote indicating its sources.
- Tables and figures should be provided in Microsoft Excel or Microsoft Word format.

- By submitting the material to *Global Migration Studies*, the author declares to have obtained the necessary rights for publication, including of all tables and figures.

## Organizational Structure

### Editorial Board

Eva Bahl, M.A. (Center of Methods in Social Sciences & CeMig, University of Göttingen)

Dr. Carna Brkovic (Institute of Cultural Anthropology/ European Ethnology & CeMig, University of Göttingen)

Dr. Jelka Günther (Institute of Cultural Anthropology/ European Ethnology & CeMig, University of Göttingen)

Dr. Bruno Gabriel Witzel de Souza (Chair of Development Economics, Institute for Economic and Social History & CeMig, University of Göttingen)

### Advisory Board

Current members of the board of the CeMig.

### Contact

**Email:** [cemig-publications@uni-goettingen.de](mailto:cemig-publications@uni-goettingen.de)

**Website:** [www.cemig-publications.uni-goettingen.de](http://www.cemig-publications.uni-goettingen.de) (under construction)

**Postal address:** Heinrich Düker Weg 14, D 37073 Göttingen